



Assembly Helper – 1st and 2nd Shift

Employer

Galaxy Technologies
1111 Industrial Road
Arkansas City, KS 67005

Job Details:

Status: Full Time

Position: Toolmaker/Mold Builder

Location: Winfield

JOB DESCRIPTION

Do you value having an impact on your community and companies around the world? Do you have a passion for working with your hands and learning new things daily? Do you value creating a quality product? If so, we would like to have you join the Galaxy Technologies team to help us promote and achieve our goals!

We are seeking Assembly Helpers to join our growing team. Training will include 30-90 days of working with tenured tool builders to assemble and complete large parts to serve the aerospace and defense industries. Our ideal candidate will be good at working with hand/power tools, be able to read a tape measure, have some knowledge of the manufacturing industry, and be committed to quality. This individual will also be willing to learn, be able to attend work daily, and be able to work well with others.

Our climate-controlled facility, located in Winfield, KS is 145,000 square feet of modern manufacturing filled with a variety of CNC machinery, lathes, weld shops, and one of the largest 5-axis gantry mills in the US. To accompany the machines, we also have a 30,500-square-foot assembly area. Galaxy has been in business since 1987 serving the molding, plastics, aerospace, and defense industries. If this sounds like the right career path for you, please apply today! The full job description is listed below.

Essential Functions include the following. Other duties may be assigned.

- Obtains information from assigned supervisor on daily job requirements
- Completes assignments within due date and/or ties in with assigned supervisor
- Maintains quality standards by being involved in the projects and ensuring full understanding of task at hand
- Performs maintenance on department machinery, equipment, and tools as assigned
- Becomes familiar with the quality system requirements
- Stress Relieve Material (Vibratory), Sand Blast raw material (Must pass Pulmonary test), and operate Power Washer.

- Maintains safe and clean working environment by complying with procedures, rules and regulations. Secures tools, materials and equipment at end of day.
- Contributes to team effort by actively participating in team meetings.

Additional Responsibilities as needed.

- Provides assistance to coworkers and other departments.

Qualifications and Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to sufficiently communicate detailed information to coworkers and management using good written and verbal communication skills.
- Ability to interact in a positive and professional manner to develop and maintain strong working relationships with coworkers and management.
- Ability to read and interpret documents such as blueprints, procedure manuals and job instructions.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to calculate figures and amounts such as proportions and percentages.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to manage time effectively and prioritize tasks to meet deadlines.
- Strong attention to detail and organizational skills.
- Ability to read tape measure.
- Ability to use hand tools and power tools.
- Ability to operate computer and computer software, to include Microsoft Office products.
- Ability to use hoist and forklift.
- Ability to use department equipment such as shop machinery and equipment.
- Ability to maintain confidentiality.

Physical Demands and Work Environment: The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to talk and hear. The employee is frequently required to stand, bend, kneel, climb stairs and walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

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- The work environment is usually a well-lighted, heated and/or air-conditioned indoor setting with adequate ventilation. Minimal exposure to outside elements. The noise level in the work environment is frequently high. The work environment frequently requires the wearing of personal protective equipment (PPE) including hearing protection, eye protection and foot protection.

Apply

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